

General Licenses - Schedule "A" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "A", as amended by By-law 24-001	2023	2024
Adult Entertainment Performer		
Initial License	\$ 1,523.00	\$ 1,523.00
Annual Renewal	\$ 1,523.00	\$ 1,523.00
Operator (non-owner) of an Adult Entertainment Parlour		
Initial License	\$ 5,075.00	\$ 5,075.00
Annual Renewal	\$ 5,075.00	\$ 5,075.00
Owner (non-operator) of an Adult Entertainment Parlour		
Initial License	\$ 5,075.00	\$ 5,075.00
Annual Renewal	\$ 5,075.00	\$ 5,075.00
Owner/Operator of an Adult Entertainment Parlour		
Initial License	\$ 5,075.00	\$ 5,075.00
Annual Renewal	\$ 5,075.00	\$ 5,075.00
Auctioneers and other persons selling or putting up for sale goods, wares, merchandise, or effect by public auction.	\$ 102.00	\$ 102.00
Billiards, Pool or Bagatelle Tables		
First one of each billiard, pool or bagatelle table	\$ 15.00	\$ 15.00
Second table of any kind	\$ 15.00	\$ 15.00
Third and each additional table of any kind	\$ 5.00	\$ 5.00
Refreshment Vehicles		
Annual License	\$ 510.00	\$ 510.00
Special Event	\$ 100.00	\$ 100.00
Special Event		
For Profit Organization	\$ 50.00	\$ 50.00
Non-Profit/Charitable Organization	\$ -	\$ -
Wrecking Yard - Annual License	\$ 55.00	\$ 55.00

Animal Control - Schedule "B" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "B", as amended by By-law 24-001	2023	2024
Dog Tags		
Per Dog	\$ 25.00	\$ 25.00
Replacement Tag	\$ 2.00	\$ 2.00
Dog Kennels		
Annual License	\$ 100.00	\$ 100.00

The following amount(s) shall be paid to claim each dog seized and impounded upon being found running at large in the Township. In addition to these amounts all boarding fees charged by the kennel and any veterinary service costs incurred respecting any treatment of injuries of any impounded dog, must be paid at the time a dog is claimed.

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "B" (HST if applicable, included unless otherwise noted)	2023	2024
For Each Dog Impounded***		
1st Offence	\$ 100.00	\$ 100.00
2nd Offence	\$ 150.00	\$ 150.00
3rd Offence	\$ 200.00	\$ 200.00
***If necessary, the purchase of a dog tag.		

Building Permits - Schedule "C" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "C", as amended by By-law 24-001		2023	2024
Type of Construction	Value		
Deposits			
Non-Refundable Administration fee to file a building permit application (to be applied to permit fee if building permit is issued)	Less than \$30,000	\$ 150.00	\$ 150.00
	Greater than \$30,000	\$ 500.00	\$ 500.00
Annual Permit Renewal (including Septic)		\$ 150.00	\$ 150.00
Change of Use Permit	Flat Fee	\$ 215.00	\$ 215.00
Transfer Permit (no change in original plans)		\$ 150.00	\$ 150.00
Demolition Permit		\$ 150.00	\$ 150.00
Temporary Tents	Flat Fee	\$ 150.00	\$ 150.00
Conditional Building Permits			
Administration Fee: To cover legal fees for agreement	10% of the required permit fee in addition to regular permit fee for construction, plus registration costs for agreement where required		
Securities for Conditional Building Permits			
Residential	5% of estimated cost of Construction, \$15,000 max		
Commercial	10% of estimated cost of Construction		
Commercial, Industrial, Institutional	Per \$1,000 of value, minimum \$150	\$ 18.80	\$ 18.80
Agricultural Building	Per \$1,000 of value, minimum \$150	\$ 12.40	\$ 12.40
Residential (including renovations, building additions and decks)	Per \$1,000 of value, minimum \$150	\$ 17.55	\$ 17.55
Accessory residential buildings/structures	Per \$1,000 of value, minimum \$150	\$ 15.50	\$ 15.50
Swimming pools above ground/in-ground	Flat fee plus deck	\$ 150.00	\$ 150.00
Heating/Ventilation/Air Conditioning System (HVAC)	Per \$1,000 of value, minimum \$150	\$ 11.00	\$ 11.00
Heat Pump	Per \$1,000 of value, minimum \$150	\$ 150.00	\$ 150.00
Solar Panels	Per \$1,000 of value, minimum \$150	\$ 11.00	\$ 11.00
Solid Fuel Appliances (wood stove, chimney, outdoor furnace)		\$ 150.00	\$ 150.00
Plumbing Permit	Per \$1,000 of value, minimum \$150	\$ 150.00	\$ 150.00
Occupancy/Final Permit	Flat Fee if required for property sale	\$ 150.00	\$ 150.00
File Searches	Per Hour	\$ 60.00	\$ 60.00
Limiting Distance Agreement	Plus cost of legal review and registration	\$ 500.00	\$ 500.00

Building Permits - Schedule "C" Fee Description

Building Permit Deposits	In addition to the permit fees, deposits shall be required in the following amount:	
	2023	2024
Projects less than \$50,000	Deposits will be returned when final inspection is passed. Building Permit renewal fees may be deducted from deposit if final inspection is not completed in 4 years.	
	\$ 600.00	\$ 600.00
*If the deposit is reduced to \$0.00, a new deposit in the full amount is required to be provided prior to further inspections being booked.		

Infractions	If necessary, deductions shall be subtracted from required deposit fee as outlined below.	
	2023	2024
Inspection Requested - not ready	Per Occurrence	
	\$ 150.00	\$ 150.00
Inspection - Not called for	Per Occurrence	
	\$ 150.00	\$ 150.00
Inspection - Extra required	Per Occurrence	
	\$ 150.00	\$ 150.00
Other	Per Hour	
	\$ 60.00	\$ 60.00
Alternative Solutions:	Where a solution is required outside of the scope of the Building Code (plus third-party costs)	
	\$ 1,000.00	\$ 1,000.00
Withdrawn Permit: The fees that may be refunded if a permit application is withdrawn	No refund shall be made for amount less than the administration fee as included in this schedule and the administration fee is forfeited if the permit is cancelled or withdrawn.	

For Any Construction Started Prior to Obtaining a Building Permit	2023	2024
The Building Permit Fee shall be double the normal fee	Minimum \$500.00	Minimum \$500.00

Building Permits - Schedule "C" Fee Description

Evaluation Amounts for Determining Value of Construction

Type of Construction		2023	2024
First floor	Contractors Price or per square foot amount	\$ 172.04	\$ 172.04
All other floors	Contractors Price or per square foot amount	\$ 137.63	\$ 137.63
3 season sunroom, enclosed porch or veranda	Contractors Price or per square foot amount	\$ 57.35	\$ 57.35
Covered deck	Contractors Price or per square foot amount	\$ 31.50	\$ 31.50
Uncovered deck	Contractors Price or per square foot amount	\$ 17.20	\$ 17.20
Garage, shed, accessory structure	Contractors Price or per square foot amount	\$ 34.41	\$ 34.41
Commercial, industrial, institutional	Contractors Price or per square foot amount	\$ 105.52	\$ 105.52
Farm building	Contractors Price or per square foot amount	\$ 34.41	\$ 34.41

**The greater value of the Contractors provided value in the permit application, or the values above will be applied to determine the permit cost where there is a discrepancy.

Septic Permit and Review Fees

	2023	2024
Sewage system permit	\$ 850.00	\$ 850.00
Tertiary sewage system permit	\$ 1,050.00	\$ 1,050.00
Permit renewal/revision with no inspection	\$ 150.00	\$ 150.00
Permit renewal/revision with site inspection	\$ 280.00	\$ 280.00
Permit revision/change of installer	\$ 75.00	\$ 75.00
Septic tank replacement, alterations to existing system	\$ 450.00	\$ 450.00
Maintenance/performance/site inspection	\$ 250.00	\$ 250.00
Review of planning application: Minor variances	\$ 215.00	\$ 215.00
Zoning Amendments		
Severance applications/lot	\$ 475.00	\$ 475.00
*Multiple severances (more than 1 application on same property if submitted at the same time)	\$ 200.00	\$ 200.00
Subdivision plan review (non communal system)	\$200/lot to max of \$5,000	\$200/lot to max of \$5,000
File search	\$ 110.00	\$ 110.00
Permit to decommission septic system	\$ 150.00	\$ 150.00
Review for pool instalation	\$ 150.00	\$ 150.00

Administration/Finance - Schedule "D" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "D", as amended by By-law 24-001	2023	2024
Tax Certificate	\$ 55.00	\$ 55.00
Returned Cheques	\$ 35.00	\$ 35.00
Photocopy	\$ 0.25	\$ 0.25
Colour Photocopy	\$ 0.50	\$ 0.50
Faxers (per page rate)	\$ 2.00	\$ 2.00
Reprint Tax Bill, or Reprint Receipt	\$ 12.00	\$ 12.00
History Search (per hour rate)	\$ 60.00	\$ 60.00
Tax Sale Tender Packages	\$ 10.00	\$ 10.00
Fence Viewing Application	\$ 150.00	\$ 150.00
Commissioner of Oaths (for non-Township business)	n/a	\$ 20.00
Burial Permits	\$ 10.00	\$ 10.00
Lotter Licenses	3% of prize value	3% of prize value
Municipal Freedom of Information and Protection to Privacy Act (MFIPPA)		
Sections 57(1)/45(1) of Municipal Freedom of Information and Protection to Privacy Act set out guidelines for an insitution to charge fees for requests as follows:		
Application Fee	\$ 5.00	\$ 5.00
Manual Search required to locate a record (per 15 minute rate)	\$ 7.50	\$ 7.50
Preparing the record for disclosure (per 15 minute rate)	\$ 7.50	\$ 7.50
Computer and other costs including locating, processing and copying a record (per 15 minute rate)	\$ 7.50	\$ 7.50
Shipping, copying and electronic hardware fees (per page rate electronically provided)	\$ 0.20	\$ 0.20
Any other costs incurred in responding to a request for access to a record as per the fee guidelines for Government Institutions set out by the Information and Privacy Commissioner of Ontario		

Community Services - Schedule "E" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "E", as amended by By-law 24-001	2023	2024
Ball Fields - Adult Use		
Ball Diamond Rental (per diamond, per game)	\$ 15.00	\$ 15.00
Tournament Fees (per diamond, per day)	\$ 150.00	\$ 150.00
Tournament Cleaning Deposit	\$ 250.00	\$ 250.00
Pavilion Rental	\$ 50.00	\$ 50.00
Kendrick's Park Daily Admission		
Adult	\$ 3.00	\$ 3.00
Children	\$ 2.00	\$ 2.00
Family	\$ 10.00	\$ 10.00
Season Family Pass	\$ 50.00	\$ 50.00
Township Resident's Admission	Free	Free
Dock Fees - Mooring	2024 Hydro	2024 W/O Hydro
Overnight	\$1.85/FT	\$1.55/FT
Seasonal	\$52.50/FT	\$37.50/FT
Launch Fees (collected using donation boxes/honour system)	\$ 5.00	
Rental Fees Indoor Facilities	2023	2024
Hall Rental Rate - Regular		
Hourly Rate	\$ 15.00	\$ 15.00
Half Day (6 hours maximum)	\$ 80.00	\$ 80.00
Full Day (18 hours maximum)	\$ 230.00	\$ 230.00
Event	\$ 275.00	\$ 275.00
Hall Rental Rate - Non-Profit Organization Rate		
Hourly Rate	\$ 5.00	\$ 5.00
Half Day (6 hours maximum)	\$ 30.00	\$ 30.00
Full Day (18 hours maximum)	\$ 50.00	\$ 50.00
Event	\$ 75.00	\$ 75.00
Meeting Room Rate - Regular		
Hourly Rate	n/a	n/a
Half Day (6 hours maximum)	\$ 35.00	\$ 35.00
Full Day (18 hours maximum)	\$ 45.00	\$ 45.00
Event	\$ 55.00	\$ 55.00
Meeting Room Rate - Non-Profit Organization Rate		
Hourly Rate	n/a	n/a
Half Day (6 hours maximum)	n/a	n/a
Full Day (18 hours maximum)	n/a	n/a
Event	n/a	n/a
Third Party Insurance	Cost Recovery Basis	
Lost Key Fee	\$ 50.00	\$ 50.00
Hall Deposit	\$ 100.00	\$ 100.00
Cleaning Charge	Cost Recovery Basis	
Table Rental (each)	\$ 5.00	\$ 5.00
Chair Rental (each)	\$ 2.00	\$ 2.00
10 x 10 Tent (dail rate)	\$ 20.00	\$ 20.00

Exceptions:

1. No Charge for non-profit children's activities that are open to the whole community or for families using the facility after a funeral. A deposit may still be required depending on the activity.
2. Fundraising activities for the community's youth will receive a 20% discount off rental fees.
3. Long-term rentals may enter into an agreement with the Township at a specialized rate agreed upon with the Director of Corporate Services/Treasurer and the renter.

Forfeit of Deposit

Deposits will be retained when a cancellation of a facility rental is not done within 72 hours of the scheduled booking or if the facility needs repairs or cleaning.

Definitions

Event Rate: An event rate for a hall will allow for access at 3pm on the day prior to the event and allow for a clean up until noon of the following day.

Weekend Rate: A weekend rate for a meeting room will allow the renter to access the space for Saturday and Sunday, uninterrupted by the other rentals.

Non-Profit: An organization that serves the community without the intention of monetary or material gain, all funds or goods attained through rentals will be put back into services for the community.

Cleaning Charge: As the renter is expected to leave the space as it was found, the renter will be charged for any cleaning required beyond the regular janitorial schedule.

Waste Disposal Site - Schedule "F" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "F", as amended by By-law 24-001	2023	2024
Bag Tag (per book of 10)	\$20.00 (\$2 each)	\$20.00 (\$2 each)
Large Single Item (e.g. mattress, table, rug)	\$ 12.00	\$ 12.00
Household Clean Up Card (up to 3 cu. Meters)	\$ 30.00	\$ 30.00
D-I-Y Construction Waste		
1/2 ton truck, full load (3 cu. Meters)	\$ 130.00	\$ 130.00
1/2 ton truck, half load (1.5 cu. Meters)	\$ 65.00	\$ 65.00
Single axle trailer, full load (3 cu. Meters)	\$ 130.00	\$ 130.00
Single axle trailer, half load (1.5 cu. Meters)	\$ 65.00	\$ 65.00
Brush (under 3" in. diameter)	No Charge	No Charge
Clean Wood (no nails, screws)	No Charge	No Charge
Stump Disposal (under 3" in. diameter)	No Charge	No Charge

Operations Department - Schedule "G" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "G", as amended by By-law 24-001	2023	2024
Entrance Permit	\$ 230.00	n/a
Entranceway Permit - Residential	n/a	\$ 250.00
Entranceway Permit - Residential - Refundable Deposit	n/a	\$ 750.00
Entranceway Permit - Commercial	n/a	\$ 250.00
Entranceway Permit - Commercial - Refundable Deposit	n/a	\$ 2,000.00
Oversized Load Permit	\$ 200.00	\$ 200.00
Road Cut Application		
Road 0 - 2.5 M2	\$ 255.00	\$ 255.00
Road > 2.5 M2	\$ 55.00	\$ 55.00
Sidewalk 0 - 2.5 M2	\$ 280.00	\$ 280.00
Sidewalk > 2.5 M2	\$ 80.00	\$ 80.00
Curb 0 - 2.5 M2	\$ 230.00	\$ 230.00
Curb > 2.5 M2	\$ 55.00	\$ 55.00

Fire Department - Schedule "H" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "H", as amended by By-law 24-001	2023	2024
Report Letters	\$ 50.75	\$ 60.00
Smoke Alarms (1 at no charge, additional at cost recovery)	n/a	Cost
Site Inspection		
Residential, daycare, group home	\$50.75	\$ 100.00
Commercial, LLBO	\$101.50	\$ 120.00
Re-Inspection (each visit)	\$25.40	\$ 50.00
Response		
Emergency Services Response (per vehicle 1st hour)	MTO Rate	MTO Rate
Emergency Services Response (per vehicle each 1/2 hour after)	MTO Rate	MTO Rate
Apparatus Standby at event (per vehicle each hour)	\$ 152.25	\$ 155.00
False Alarm (after 2 in 12 months)	\$ 355.25	\$ 400.00
Open Burning		
Contained open burn permit	No Charge	No Charge
Uncontained open burn permit	No Charge	No Charge
Attendance: No permit issued - Officer Only	\$ 101.50	\$ 125.00
Attendance: No permit issued - Fire Crew	MTO Rate	MTO Rate
Attendance: Failure to follow requirements of permits - Officer Only	\$ 101.50	\$ 125.00
Attendance: Failure to follow requirements of permits - Fire Crew	MTO Rate	MTO Rate
Attendance: Out of Control	MTO Rate	MTO Rate
Burn Offences		
Burn Prohibited Material	\$ 200.00	\$ 200.00
Burn Materials in a Municipal Park	\$ 125.00	\$ 125.00
Burn Material(s) Without a Valid Permit for Open-Air Burning	\$ 200.00	\$ 200.00
Set and/or Maintain More Than One Open-Air Burn at the Same Time	\$ 200.00	\$ 200.00
Fail to Supervise a Fire	\$ 200.00	\$ 200.00
Set, Maintain, or Permit an Open-Air Burn, or Set Off Fireworks when a Fire Ban is in Place	\$ 500.00	\$ 500.00
Fail to Adhere to Terms and Conditions Defined for Sizes/Types/Locations of Open-Air Burning	\$ 125.00	\$ 125.00
Intentionally Filed an Unfounded Complaint	\$ 125.00	\$ 125.00

Fire Department - Schedule "H" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "H", as amended by By-law 24-001	2023	2024
Fire Training Center Cancellation Less than 3-5 weeks Before Start of Course Cancellation from Course Start Date to 3 Weeks Before	\$ 100.00	\$ 100.00 Full price of course registration
Fire Ground Rental ***Fire ground rental includes (additional costs for materials may apply) Burn Cell (live fire sea cans), Live Burn/Draeger Unit, Car Fire Simulator, Driver Training Area, Forcible Entry Prop, RIT OPS Morgue, Ventilation Prop, and Auto Extrication Vehicle (based on fair market value of vehicle).	n/a	\$ 500.00
Fire Extinguisher Prop (minimum 5 students)	n/a	\$100.00 + \$10.00/ student
Pump/Tanker Truck	n/a	\$150.00 per day/ per unit
Lead Instructors/Program Lead	n/a	\$ 35.00
Instructor (5:1 ratio requirement) - Theory and Practical Instruction	n/a	\$ 30.00
Ground support (Including air management, Draeger prop operators, pumping and water supply operator, and Assistant Instructor)	n/a	\$ 20.00
FIT Testing (On-Site)	n/a	\$ 10.00
FIT Testing (Off-Side)	n/a	\$ 10.00
***Cost is per test + hourly fee for instructor; off-site plus approved TLI mileage rate		
Catered Lunch	n/a	\$15.00/ person

Water and Sewer Services - Schedule "I" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "I", as amended by By-law 24-001	2023	2024
Size - 1 ½" or less		
Water Consumption up to 15m3 (monthly fee)	\$ 83.21	\$ 86.12
Water Consumption after 15m3 (per cubic meter)	\$ 2.87	\$ 2.90
Sewer Consumption up to 15m3 (monthly fee)	\$ 78.56	\$ 81.31
Sewer Consumption after 15m3 (per cubic meter)	\$ 2.45	\$ 2.45
Size - 2" or greater		
Water Consumption up to 15m3 (monthly fee)	\$ 101.04	\$ 104.57
Water Consumption after 15m3 (per cubic meter)	\$ 3.79	\$ 3.84
Sewer Consumption up to 15m3 (monthly fee)	\$ 95.39	\$ 98.73
Sewer Consumption after 15m3 (per cubic meter)	\$ 3.29	\$ 3.29
Water/Sewer Service connection meter	\$ 500.00	\$ 500.00
Water/Sewer Construction deposit	\$ 2,000.00	\$ 2,000.00
Non-refundable Administration Fee (included with construction deposit)	\$ 65.00	\$ 65.00
Frost Plate	\$ 65.00	\$ 65.00
Shut Off Fee	\$ 65.00	\$ 65.00
Turn On Fee	\$ 65.00	\$ 65.00
After Hours Emergency Turn On and Shut Off Rate	\$ 350.00	\$ 350.00
Administration Fee to Transfer Arrears Balance to Tax Account (90 days in arrears)	\$ 35.00	\$ 35.00

Planning and Property Standards - Schedule "J" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "J", as amended by By-law 24-001	2023	2024
Type of Application		
Consent for Review-Municipal Review		
Land Severance (new lot, lot addition, easement or right of way)	\$ 550.00	\$ 550.00
Re-application for Land Severance where application has lapsed (only applicable when no changes from the original application are proposed)	\$ 300.00	\$ 300.00
Minor Variance Application Fees		
Standard application fee includes application for marine facilities and permission for legal non-conforming uses, building or structure	\$ 850.00	\$ 850.00
Zoning By-Law Amendment Application Fee		
Rezoning/Special Exception/Temporary Use	\$ 1,500.00	\$ 1,500.00
Removal of Holding Provision	\$ 300.00	\$ 300.00
Site Plan Control Minor		
Residential	\$ 550.00	\$ 550.00
Residential Amendment (minor)	\$ 300.00	\$ 300.00
Commercial/Industrial/Multi-Residential (< 500 m2)	\$ 700.00	\$ 700.00
Commercal/Industrial Amendment (minor)	\$ 550.00	\$ 550.00
Site Plan Control Major		
Commercial/Industrial/Multi-Residential (501-1000 m2)	\$ 2,000.00	\$ 2,000.00
Commercial/Industrial/Multi-Residential (> 1000 m2)	\$ 2,500.00	\$ 2,500.00
Commercal/Industrial/Multi-Residential Amendment	\$ 800.00	\$ 800.00
Official Plan Amendment		
Official Plan Amendment	\$ 1,500.00	\$ 1,500.00
Mining Operation (New or Expansions)		
Extraction limit under 100,000 tonnes per year	\$ 2,030.00	\$ 2,030.00
Extraction limit 100,000 up to 500,000 tonnes per year	\$ 4,060.00	\$ 4,060.00
Extraction limit 500,000 up to 1,000,000 tonnes per year	\$ 7,105.00	\$ 7,105.00
Extraction limit of 1,000,000 tonnes or greater per year	\$ 10,150.00	\$ 10,150.00
Plan of Subdivision/Condominium		
Draft Plan or Final Plan	\$1,270 + \$50 per lot	\$1,270 + \$50 per lot
Amendment to Draft Plan Conditions	\$ 510.00	\$ 510.00
Subdivision or Condominium Agreement	\$ 800.00	\$ 800.00
Amending Subdivision Agreement	\$ 760.00	\$ 760.00
Condominium Application	\$1,270 + \$50 per lot	\$1,270 + \$50 per lot
Exemptions from Condominium Approval	\$1,270 + \$50 per lot	\$1,270 + \$50 per lot
Removal of Part Lot Control/Deeming	\$340 + \$50 per lot	\$340 + \$50 per lot
Planning Deposits		
Legal Review and Registration of Agreement (includes development, site plan control and subdivision agreements)	\$ 750.00	\$ 750.00
Advertising Deposit for Newspaper Ads	\$ 1,200.00	\$ 1,200.00
Any remaining balance of the deposit will be refunded when the planning is closed.		

Planning and Property Standards - Schedule "J" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "J", as amended by By-law 24-001	2023	2024
Type of Application		
Peer Review - All Application Types Deposit required for Peer Review-Application is required to pay full cost of any required peer review	Full retainer cost to be paid to Township before review is commenced	
Development Agreement All Agreements including Municipal Responsibility Agreements, Development Agreement Related to Consents or Minor Variance	\$ 550.00	\$ 550.00
Ontario Land Tribunal Appeal (OLT) If any person other than the Applicant appeals any planning decision to the LPAT, the Applicant shall pay all the cost incurred by the Township	Township to be reimbursed for legal costs	
Outdoor Solid Fuel Burning Application By-Law Amendment Application Fee	\$ 500.00	\$ 500.00
Property Standards		
Appeal of Order	\$ 305.00	\$ 305.00
Certificate of Compliance	\$ 155.00	\$ 155.00
Renewable Energy Projects		
Less than 10 kW	\$ 70.00	\$ 70.00
10 kW - 1 mW	\$ 355.00	\$ 355.00
Greater than 1mW	\$ 2,285.00	\$ 2,285.00
Road Closing/Road Use Road Extension Request Application Fee	\$ 750.00	\$ 750.00
Additional Applications & Other Fees		
Processing of Lawyer's letter concerning a property's conformity to the official plan, Zoning by-law, Site Plan agreement and or another Agreement (per request)	\$ 100.00	\$ 100.00
Confirming of the existence of outstanding work order (per request)	\$ 100.00	\$ 100.00
Any other request not noted above (per request)	\$ 100.00	\$ 100.00
Copy of the Official Plan and Schedules - Current or Former (per page)	\$ 0.25	\$ 0.25
	\$ 0.50	\$ 0.50
Copy of the Official Plan and Schedules - Current or Former, in Colour (per page)		
Copy of Zoning By-Laws and Schedules - Current or Former (per page)	\$ 0.25	\$ 0.25
	\$ 0.25	\$ 0.25
Copy of Zoning By-Laws and Schedules - Current or Former, in Colour (per page)		
By-Law Amendment Application	\$ 500.00	\$ 500.00
File Search Fee (per hour)	\$ 30.00	\$ 30.00
Sign Posting on Property for Application	\$ 50.00	\$ 50.00
Re-Circulation Fee for Amended Application	\$ 150.00	\$ 150.00

Planning and Property Standards - Schedule "J" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "J", as amended by By-law 24-001	2023	2024
Type of Application		

Notes:

1. All of the foregoing on application fees are non-refundable and do not include any external cost that the Municipality may incur in connection with its review of the application, such as registration of agreement on title, legal fees, third party peer review fee or any costs associated with advertising a notice in local newspaper whwne required. The applicant/owner shall be responsible for these costs. Fees not paid may be added to the tax roll of the subject property in accordce with the *Municipal Act, SO 2001, C25*.

2. All applications shall be considered mutually exclusive, and a fee is required for each application unless otherwise noted in the fee schedule.

Civic Addressing - Schedule "K" Fee Description

Twp. of Leeds and the Thousand Islands General Rates and Fees By-law 23-002 Schedule "K", as amended by By-law 24-001	2023	2024
Civic Address Review		
Assign address to single property	\$ 50.00	\$ 50.00
Application submitted as a requirement of plan of subdivision	\$ 100.00	\$ 100.00
Road/Island Naming Applications - Owner Initiated		
Road/Island Naming*** ***plus advertising costs	\$450.00	\$ 450.00
Installation		
Address Blade and Post Installed by Township Staff	\$ 100.00	\$ 100.00
Road Sign Installed by Township in Public Road Allowance	\$ 100.00	\$ 100.00
Private Road Sign Installation	Cost to be determined by Agency	Cost to be determined by Agency
Blade and Post		
Blade	\$ 25.00	\$ 25.00
Post	\$ 20.00	\$ 20.00
Replacement Civic Address Blades	\$ 25.00	\$ 25.00

Notes:

1. All applications shall be considered mutually exclusive, and a fee is required for each application.